



Riverbank Primary School
Dill Road
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ABERDEEN
AB24 2XL

<http://www.riverbank.aberdeen.sch.uk>

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Head Teacher: Mrs S Ironside

27.04.20

Dear Parents

Thank you all for supporting your children to access google classroom, our 'attendance' last week was very good. As I reminder I have left the information regarding pupil 'attendance' below so that you are aware of our actions if children are not 'attending'.

Pupil Contact with the School

As you are aware ACC has an attendance policy which requires parents to contact the school when their child is absent, if this does not happen then we text and then call to check everything is alright. Times are obviously very different just now, but we do still have a responsibility to check on the welfare of our children.

Aberdeen City Council have now issued schools with a clear policy on expected contact between families and schools whilst we are closed. **There is an expectation that children will access google classroom every day.** If this does not happen then detailed below are the procedures, we must follow:

Description	Action
Child has not accessed online learning via google classroom for 2 days	Groupcall message to be sent to parent requesting response
Child does not access online learning the day after the groupcall message was sent	Depute Head / Head Teacher will attempt to make phone contact.
Child continues to not access online learning, and parents have not made contact	Home School Liaison Officer to attempt to make phone contact with parents
Child continues to not access online learning, and parents have made no contact (Day 5 of no contact)	Child will be referred to ACC as missing from education (this may mean that a home visit will be made to confirm welfare of the child)

In order to make it simple for the children to 'register' each day, the class teacher will create a daily post called register on the stream, all the children have to do is type 'hello' or 'hi' on this and that will be them registered. Obviously, some younger children may require support with this. This 'registration' does not need to be done at 9.00 am but must be completed at some point during the day (evening registration is perfectly acceptable).

If your child is unwell or unable to access google classroom, please email the teacher to let them know and they can record this so that we do not have to contact you regarding their 'attendance'.

If you have any queries regarding this please do not hesitate to contact me on gw08ironsidesusan@ab-ed.org.

In Service Day & Holiday

Thursday 7th May is an in service day and Friday the 8th of May is a holiday. There will be no work posted by staff on these days and there is no requirement for the children to sign in to the stream.

Google Meets

As you are aware the majority of classes now meet for a 'video chat' on a daily basis. I wish to emphasise that these meets are for children only and it is not appropriate for adults to join these. These are a secure safe space where children and the teaching staff can catch up on a daily basis. Adults have been overheard using inappropriate language and on occasion in a state of undress (probably completely unaware they were in the video chat). We also expect the children to be fully clothed for these video chats.

The devices we use are very good at picking up every sight and sound so it is best to find your child a quite place where only they will be seen and heard in the meet. All google meets are recorded for both staff and pupil security.

I have included the daily times of the meets at the end of the newsletter.

Work Packs

As the children are now becoming more familiar with google classroom we will be phasing out the work packs, next week will be the last week. These are available on the school website. If you have issues logging in to google classroom, please either email myself at gw08ironsidesusan@ab-ed.org or your child's class teacher.

Free School Meals

Free school meals has now moved to a voucher system, if you have any queries regarding this please phone 01225 523322, who will be able to assist with this. Parents of eligible Primary 1 – Primary 3 children can now also apply.

Communication

We will continue to use our current communication channels with families. This will be done via groupcall, Facebook and the school website. Please do not send text messages via groupcall as we have not got access to this. If you need to contact the school during the closure please email riverbank@aberdeencity.gov.uk. Our staff will continue to engage with you all during this time and as the children are using Google Classroom, they will have access to Gmail, and you can email their teacher at any time. (Attached is a list of all staff Gmail addresses).

Please stay safe and be assured that the school staff are working very hard to ensure the children receive education during this time.

Riverbank School

Teaching staff email list

<u>Class</u>	<u>Teacher</u>	<u>Email Address</u>
P1L	Mrs Erin Lade	gw12ladeerin@ab-ed.org
P1A	Mrs Pilar Arqued	gw18arquedpilar@ab-ed.org
P1C	Miss Heather Coyle	gw18coyleheather@ab-ed.org

Parent Council email address: pcriverbank@aberdeen.npfs.org.uk
School Website: <http://www.riverbank.aberdeen.sch.uk>

P2F	Mr Bruce Flanagan	gw18flanaganbruce@ab-ed.org
P2G	Mrs Maria Gregoriou	gw15gregorioumaria@ab-ed.org
P3F	Mrs Grace Farquharson	gw14amblergrace@ab-ed.org
P3D	Mr Nuno Duarte	gw17duartenuno@ab-ed.org
P3C	Mrs Aishling Coyle	gw16codyaishling@ab-ed.org
P4U	Mrs Cleo Stephenson	gw14stephensoncleo@ab-ed.org
P4L	Miss Jayne Littler	gw17littlerjayne@ab-ed.org
P5B	Miss Sarah-Jane Bush Mrs Susan Carr	gw19bushsarahjane@ab-ed.org gw11carrsusan@ab-ed.org
P5M	Miss Katie Miller	gw10millerkatie@ab-ed.org
P6N	Mrs Elaine Spry	gw09spryelaine2@ab-ed.org
P6P	Mr Stuart Probart	gw08probartstuart@ab-ed.org
P7M	Mrs Gwen McGregor Mrs Louise Robb	gw09gardnergwen@ab-ed.org gw13macaulaylouise@ab-ed.org
P7E	Miss Joanna Elliott	gw09elliottjoanna@ab-ed.org
Link Room	Mrs Eleanore Smith	gw14smitheleanore@ab-ed.org
Nuture	Miss Heather Moreton	gw15moretonheather@ab-ed.org
SfL	Mrs Jane Proctor	gw15proctorjane@ab-ed.org
SfL	Mrs Jacquie Jamieson	gw14jamiesonjacquie@ab-ed.org
Music	Mr Alex Dawson	gw16dawsonalex@ab-ed.org
French	Mrs Alison Henderson	gw11hendersonalison@ab-ed.org
RME	Mrs Elaine Campbell	gw09sutherlandelaine@ab-ed.org
PT	Mrs Louise Robb	gw13macaulaylouise@ab-ed.org
DHT	Mrs Maree Innes	gw08innesmaree@ab-ed.org
DHT	Mrs Sarah Sunley	gw08sunleysarah01@ab-ed.org
DHT	Mrs Carol Baxter	gw09baxtercarol2@ab-ed.org
DHT	Miss Wendy Hampton	gw09hamptonwendy@ab-ed.org
HT	Mrs Susan Ironside	gw08ironsidesusan@ab-ed.org

Google Meet Times

<u>Class</u>	<u>Daily Meet (30 minutes)</u>
P1A	9.00 am
P1C	2.00 pm
P1L	2.30 pm
P2F	1.30 pm
P2G	10.00 am
P3C	11.15 am
P3D	11.30 am
P3F	2.00 pm
P4L	10.00 pm
P4U	2.30 pm
P5B	11.00 am
P5M	11.30 am
P6N	10.00
P6P	9.30 am
P7E	9.30 am
P7M	1.30 pm
Sunshine Room (Nurture)	2.00 pm
Link Room	2.30 pm